

Guide to each section within an Education Health and Care Plan

Section A – The views, interest and aspirations of the child and their parents, or young person (SEND Code of Practice (2015) Chapter 9)

ALL ABOUT ME

This section will include

Short history of the child or young person.

Their aspirations including employment, independent living and being part of the community.

How they prefer to communicate with others and make decisions.

Details about

- ✓ Play
- ✓ Health
- ✓ School or college
- ✓ Friendships
- ✓ Hopes for further education and employment

The rest of the plan should focus on supporting the child or young person to achieve the aspirations in Section A – This is known as the Golden Thread.

Section B – *Child or Young Person’s Special Educational Needs (SEN)* *(SEND Code of Practice Chapter 9)*



All identified special education needs (SEN) must be specified in this Section B.

A SEN is a learning difficulty or disability which requires special educational provision.

Information in this section should come from professional advice from the assessment. For example: Educational Psychologist, Speech and Language or CAMHS report.

Health or social care need that requires provision which educates or trains the child or young person (e.g. speech and language therapy) – must be included in this section.

Each part of the child or young person’s SEN must be included separately as each will need different provision in Section F of the plan.

Section C – Health needs which relate to SEN

Needs in this section require health provision not education provision

This section must specify all the health needs identified through the EHC needs assessment which relate to the child or young person's SEN.

The Clinical Commissioning Group (CCG) may specify other health care needs which are not related to SEN but need management in a special educational setting e.g. incontinence.



Health needs not related to the child's SEN should also be included in this section unless there is good reason not to include them.

Section D – The child or young person's social care needs which relate to their SEN or to a disability



The local authority (LA) must gather information from relevant professionals about care needs and care provision that may be required to meet the needs identified in Section B.

They may also choose to specify other social care need not linked to the SEN or disability.

Whether social care needs relate to the SEN or disability will be decided after the EHC assessment, subject to legal requirements guidance and LA policy.

The LA will use the evidence gathered during assessment to decide whether the child or young person has needs under:

- The Chronically Sick and Disabled Persons Act 1970 (CSDPA)
- The Children Act 1989
- The Care Act 2014 (for a young person over 18)

Section E – Outcomes sought for the child or young person
(SEND Code of Practice Chapter 9)



Outcomes will usually set out what needs to be achieved by the end of the next key stage of education. **They are not a description of what is being provided**

Outcomes must be SMART:

- Specific
- Measurable
- Achievable (but also challenging)
- Realistic
- Time bound

The plan will also specify how shorter-term targets will be set at school/college level. These should be appended to the EHC plan.

Although outcomes can be shared across education, health and social care, for young people over 17 education and training outcomes need to be clearly and separately identified.

Outcomes will help the child or young person make progress towards achieving the aspirations in Section A.

When an EHC plan is ceased for a young person over 18, regard must be given to whether the outcomes have been achieved.

Section F – The special educational provision required by the child or young person (SEND Code of Practice Chapter 9)

Provision throughout each section of the EHC plan must be detailed, specific and quantified and include:

- Type of provision.
- Expertise of staff who will deliver each activity it – e.g. class teacher, specialist teacher, ETA.
- Number of hours and frequency that it will be delivered – if this provision is time limited the date of review should be given.

Provision should be made for all needs identified in Section B.



Terms such as:

- “regular”
- “often”
- “access to”
- “when required”

Should not be used

Provision must be over and above what is provided within Quality First Teaching and SEN Support.

If there is a conflict of advice from different sources, the LA must resolve these and make it clear why they have used one piece of advice instead of another.

Any therapies which educate or train a child or young person should be included in this section and may also be included in Section G. These could include:

Speech and language therapy – Physiotherapy - Occupational therapy - CAMHS services

The LA usually delegates funding to school or college for provisions within the EHC plan but the responsibility to provide them rests with the Local Authority (LA).

Anything recorded in this section is the LA's responsibility to provide, even if health ceases to provide it.

If a child is Year 9 or above provision specific to Preparation for Adulthood and independent living must be included in this section.

Test of whether a provision is required.

Without a specific provision would the child or young person be able to receive education and/or training on a par with those without SEN. If not then the provision must be made.

The link between outcomes and provisions to support these must be clear in every section of the EHC Plan.

It should be clear how advice and information from assessment has informed the provision.

Section G – Any health care provisions reasonably required by the learning difficulties or disabilities which result in the child or young person having SEN (SEND Code of Practice Chapter 9)

Types of provision might include:

- Medical treatments
- Giving medication
- Occupational Therapy
- Physiotherapy
- Nursing support
- Specialist equipment
- Wheelchairs
- Incontinence supplies
- Specialist services commissioned centrally by NHS England



The Local Authority and Clinical Commissioning Group (CCG) should specify other provision required which is not linked to the child/young person's SEND but which could be coordinated with services provided in the EHC Plan.

The CCG or NHS England is responsible for arranging all health care provision included in this section.

Section H1 – Any social care provision which must be made for a child/young person under 18 resulting from *Section 2 of the Chronically Sick and Disabled Persons Act 1970 (CSPDA)*



Provision under CSPDA could include:

- Support at home e.g. personal care
- Support to access community
- Community based short breaks
- Travel assistance in the community
- Home adaptations
- Help with holidays costs

If a need, identified during assessment, can be met through these types of services the Local Authority (LA) must decide if it is necessary for them to meet this need. They must take into account family circumstances and the needs of other children in the family. **If identified as necessary support must be provided.**

Section H2 – Any other social care provision reasonably required by the learning difficulties or disabilities which result in the child or young person having SEN (*Special Educational Needs and Disability Regulations 2014*)

This could include provision identified through

- Early Help
- Child in Need Assessment
- Safeguarding Assessment

This section will only include services which are not included in (CSPDA) – Section H1

For children and young people under 18 it includes

- Residential short breaks
- Services linked to SEN but not to disability



If social care needs have been identified in Section D but the LA does not consider there is a duty to meet these needs under the CSPDA those needs should be included in this section.

If a young person over 18 has support through an Adult Care and Support Plan, this should be incorporated into this section of the EHC Plan.

Social care provision identified in this section will be anything that is 'reasonably required' subject to cost and practicality.

For a child in Year 9 and above any provision required to assist their preparation for adulthood and independent living must be included in this section.

This includes:

- Finding employment
- Housing
- Participation in society

All social care provision specified must facilitate 'best possible' social care outcomes.

Section I – Placement



This section must include the name and type of learning setting that the child or young person will access. **(This information will not be included in the draft plan).**

Once the parent or young person has received the draft plan they can request a particular learning provider to be named in the EHC Plan.

The LA must name this setting unless they believe that it:

- Would not meet their special educational needs
- Be incompatible with the efficient education of others
- Be incompatible with the efficient use of resources

The educational setting will be named in the Final EHC Plan.

Section J – Personal Budgets (including arrangements for direct payments) (Special Educational Needs and Disability Regulations 2014)



This section gives specific detailed information on any Personal Budget required to fund provision in the EHC Plan. It will set out arrangements about any direct payments required by education health and social care regulations.

Where SEN provision funded through direct payment will be delivered within a learning setting, they must agree that this can happen.

The SEN needs and outcomes to be met must be specified and provision must be Detailed - Specific - Quantified so that the funding agreed is adequate to cover costs of provision.

Section K – Advice and Information (Special Educational Needs and Disability Regulations)

Advice and information gathered during the EHC needs assessment will be set out in this section.

Those who provided advice and information for the assessment will be listed giving details of:

- Name/ role of person providing information
- Date of report/information



Copies of all advices and information gathered during EHC needs assessment should be attached as appendices to the plan.

You can contact our team for free, confidential, impartial advice and support during any part of the EHC plan process including:

- Telephone and email enquiries
- Support with filling in forms and writing letters
- Supporting with meetings and reviews
- Support with mediation and SEN tribunal appeals

We would be happy to hear from you on

- **KIAS – (Kirklees enquiries) - Tel 0300 330 1504**
- **SENDIASS – (Calderdale enquiries) – Tel 01422 266141**

We also have a Young Person Advocate, Sheila Hickerton who can be contacted on Tel: 07969 053026 and Email: sheila.hickerton@kias.org.uk